

WANSTEAD & SNARES BROOK CRICKET CLUB

Minutes of the Management Committee Meeting held on Wednesday 7th December 2011 @ 8:00pm

Present: M. Pluck (Chair), C. Hurd, T. Hebden, N. Hutchings, L. Enoch, Ms K. Byrne
P. Staniford

1.0 Apologies for absence

1.1 Apologies for absence had been received from S. Andrews, J. Palmer and Arfan Akram .

2.0 Minutes of previous meeting

2.1 The minutes of the previous Management Committee Meeting (22nd September 2011) were agreed as a true and accurate record of proceedings.

Action Nigel Hutchings to send copies of the minutes to Sanjay Batra for publication on the website.

3.0 Actions from the previous meeting

3.1 *Investigate the viability of club volunteers donating reimbursed expenses to the club via Gift Aid should they wish to do so – carry forward*

Action Chris Hurd to investigate the viability of club volunteers donating reimbursed expenses to the club via Gift Aid should they wish to do so

3.2 *Confirm exact wording to be added to junior registration form requesting confirmation of UK tax payer status – Trevor Hebden had put together a mock-up of this year's registration form with this additional wording included. It made the form slightly more complicated because of the extra detail but formatting this additional text in italics so that it stood out should resolve this issue (*see 3.22 below*).*

3.3 *Meet with Golf Club and Linkside Tennis Club to agree backing for Fanatics Australia proposal – Chris Hurd had attended initial meetings with the all clubs during September.*

3.4 *Update formal statement on Fanatics Australia initiative and circulate for review – completed.*

3.5 *Produce petition supporting Fanatics Australia proposal and place on bar for members to sign – completed.*

3.6 *Follow up on Gannett grant application advert in paper – Gannett had turned down our application because the club was only regarded as a community amateur sports club from Gannett's perspective. Their constitution stipulated that they could only provide grants to organisations that were officially registered as charities.*

- 3.7 *Purchase John Sankey plaque once wording/design had been agreed - this should be done just before start of next season – **carry forward**.*

Action Len Enoch to purchase John Sankey plaque once wording/design had been agreed – this should be done just before start of next season

- 3.8 *Obtain trophies for adult presentation evening on Friday 14th October– completed.*
- 3.9 *Organise a further CRB surgery following poor attendance at previous one – rather than organise a further surgery emails had been sent out the individuals whose CRB registrations were still outstanding (3 of these.)*
- 3.10 *Send note to John Cryer with details of Fanatics Australia initiative – deferred until formal approval for the initiative had been agreed. Now this that planning permission had been received this action could be completed.*

Action Martin Pluck to send a note to John Cryer with details of Fanatics Australia initiative now that we have formal planning approval

- 3.11 *Send club statement on Fanatics Australia proposal to Simon Osborn so that he can produce a press release – completed.*
- 3.12 *Review wording with John Sankey for plaque at Nutter Lane – **carry forward***

Action Martin Pluck to review wording with John Sankey for plaque at Nutter Lane

- 3.13 *Get further quote (over the winter) for protective netting at Nutter Lane and resubmit planning application for erection of netting – **carry forward***

Action Martin Pluck to get further quote (over the winter) for protective netting at Nutter Lane and resubmit planning application for erection of netting

- 3.14 *Disruptive behaviour – complete actions agreed prior to the start of next season. This would be dealt with prior to the start of next season (*see also under Cricket Section below*)*
- 3.15 *Email all club members encouraging them to support the Fanatics Australia proposal on the Redbridge planning website – completed.*
- 3.16 *Obtain quotation for portable net to be used on square at Overton Drive – see under Grounds section below.*
- 3.17 *Arrange for sample photo to be framed and, following this, obtain a quote for framing of the remaining photos to be displayed at Overton Drive – James Foster’s picture had been chosen for this. **Carry forward***

Action Martin Pluck/Trevor Hebden to arrange for sample photo of James Foster to be framed and, following this, obtain a quote for framing of the remaining photos to be displayed at Overton Drive

- 3.18 *Make minor amendments to minutes for meeting on 15th June and send outstanding minutes to Sanjay Batra for publishing on the website – completed.*

3.19 *Liaise with Sanjay Batra to add details of the club Football Section sections to the website – carry forward*

Action Paul Staniford to liaise with Sanjay Batra to add details of the club Football Section sections to the website

3.20 *Put up John Sankey plaque at Nutter Lane when it is available – carry forward*

Action Paul Staniford to put up John Sankey plaque at Nutter Lane when it is available (*linked to 3.7/3.12 above*)

3.21 *Arrange for the goalpost holes in the outfield at Nutter Lane to be covered – carry forward*

Action Paul Staniford to arrange for the goalpost holes in the outfield at Nutter Lane to be covered after the end of the season

3.22 *Add entry to junior registration form requesting confirmation of UK tax payer status – completed (see 3.2 above)*

3.23 *Deliver a copy of the Fanatics Australia press release to shops in Wanstead to encourage their support of this initiative – Trevor Hebden had spoken to several businesses in the High St who were supportive of the initiative*

3.24 *Investigate purchase of new netting for the practice nets at Overton Drive - these should be in place for next season – carry forward*

Action Trevor Hebden to investigate purchase of new netting for the practice nets at Overton Drive – these should be in place for next season

3.25 *Purchase heavy duty wooden boards and erect at back of nets (this should be done prior to the beginning of next season to prevent animal damage) – still to be completed. Martin Pluck suggested using slats from the site screen at Overton Drive as this was due to be replaced in time for the 2012 season – Trevor Hebden to look into this. Carry forward*

Action Trevor Hebden to erect heavy boards (possibly from obsolescent site screen) at back of nets – this should be done prior to the beginning of next season to prevent animal damage

3.26 *Before the start of next season ask Ewan Ferguson and Simon Bottomley if they would undertake the maintenance of the nets – Trevor Hebden had broached the subject. Ewan and Simon would consider doing this if they had sufficient time.*

4.0 Hiring out Overton Drive during Olympics

4.1 Chris Hurd had worked tirelessly on the initiative leading up to the planning meeting on the 28th November. The key points to note were;

- Chris had an initial meeting in September with the Golf, Tennis (Warren and Linkside) and Bowls clubs to discuss the proposals. Reaction to the proposal was mixed and Fanatics Australia were involved in the meeting to help allay the various concerns. The Linkside had subsequently raised

specific queries but were satisfied with the proposed action to address these. There were certain preconditions for their acceptance of the proposal including Fanatics Australia contributing to the cost of repairing the pot holes in the car park when the event was over

- Chris Hurd had attempted to arrange a follow up meeting with the Golf and Bowls clubs discuss specific concerns in further detail but to date had not been able to do so
- London Transport were happy with arrangements
- The Police had been worried about some of the security aspects – these had now been addressed
- Although there was unlikely to be any additional traffic caused by the visitors themselves (the majority would be using public transport) a transport management plan would be needed to cover the vehicles/lorries required to set up and clear down the site

4.2 By a narrow majority planning permission was formally approved at a meeting of the Redbridge Planning Regulatory Committee on 28th November. Approval was given, provided several conditions were adhered to, including:

- The maximum number of people allowed on the campsite would be 500 (rather than the 600 originally applied for)
- Controls should be in place to ensure management of traffic during the operation of the site
- The number of Fanatics Australia staff should not fall below 1 per 20 campers at any time during 26th July 2012–14th August 2012 period. In addition to these staff numbers, one fully qualified security guard must also be on site 24 hours a day
- Temporary perimeter security fencing should be erected to the west and south boundaries of the site and retained whilst the campsite is in use.
- Use of Overton Drive as a campsite was to be discontinued on or before 15 August 2012 and the land re-instated to its former condition as a cricket ground on or before 14th October 2012.
- The bar should not be open outside of the hours 09:00-23:00 between 26th July 2012 and 14th August 2012
- A formal management plan was to be submitted for approval. This would cover such items sanitation arrangements, rubbish disposal and provision of a 24 hour contact number for residents to phone if there was any disturbance.

4.3 Other outstanding items of relevance to this initiative included:

- Bar licence – all people attending the campsite would need to be registered as formal club members for them to be able to use the bar facilities
- Formal approval from all other clubs was required before this could go ahead
- Martin Pluck would ask the League if the 2012 fixture list could be arranged so that the 1st XI would be playing away for the 3 weeks when the ground would be out of action. We would look to move any fixtures scheduled at Overton Drive to other local grounds, including Fairlop.

- A further meeting with Fanatics Australia had been arranged for 8th December

The club would like to formally acknowledge the outstanding job that Chris Hurd had done with respect to this initiative. His efforts had been unstinting and Chris's detailed knowledge of all issues associated with the application and the calmness with which he dealt with questions during the planning meeting were instrumental in our gaining planning permission.

5.0 Fund Raising

5.1 Nothing to report on this at the moment.

6.0 Treasurer's Report

6.1 Grant Applications

There were still no outstanding grant applications. However, several capital expenses were planned for next year that would potentially qualify for grants. We would look to reapply for available grants in 2012 to help with this prospective capital expenditure.

6.2 Statement of Accounts

Chris Hurd circulated a draft version of the annual accounts. The following aspects were highlighted:

- There was an overall profit of around £8,000 compared to a loss of £7,000 in the previous year.
- It was a good year overall for the club with a large number of relatively small, but nevertheless important, contributions to our annual income. Every effort had been made to eliminate large discretionary expenses, the biggest cost during the year being the repair of the drains.
- The bar take had been in line with that of 2010 – this included the income from the James Foster benefit match.
- Possible upcoming expenditure included:
 - New seating in the bar area – £3,000
 - Upgrade to the electricity supply (only if the Fanatic Australia event went ahead)
 - Tidying up the grounds, repairing fencing etc. Participation in the NatWest Cricket Force initiative was an option here. Martin Pluck proposed that we promote a grounds preparation day for all club members before the start of next season

Action **Martin Pluck** to register on NatWest Cricket Force website prior to organising working parties to undertake pre-season preparatory work on both grounds

7.0 Bars

7.1 Chairman's report

This was provided separately as Simon Andrews was unable to attend the meeting in person:

- September had been a particularly busy month for the bar with the income being £4,000 up on 2010. This had been due mainly to the James Foster

Benefit day and the holding of the League Cup Final at Overton Drive – this latter event had been well supported by both teams playing in the final.

- In contrast, October had been a quiet month for the bar with income being £1,400 down on 2010. The functions that had taken place were not particularly large but still brought in some income.
- November had been slightly up on 2010 (by £100) and thus, overall, the last quarter has been a good one with respect to bar takings.
- The December schedule was particularly busy – there were bookings on every weekend and we were hoping to match or improve on last year's figures.

7.2 Nutter Lane

Paul Staniford noted that Nutter Lane could accommodate weekend afternoon bookings provided that he had sufficient notice to enable him to rearrange fixtures accordingly. Lynn Rising should contact Paul as there was every likelihood of being able to host events such as christenings if he was given enough warning.

7.3 Brewery

The club had reviewed Shepherd Neame's proposal and decided to remain with Greene King.

Action Martin Pluck to send a formal response to Shepherd Neame regarding their proposal to switch suppliers

8.0 Grounds

8.1 Grounds report

- The football pitch at Nutter Lane had played very well.
- The end of season work at both grounds had been done a lot earlier this year. Both squares were looking very good and the outfield at Overton Drive was much improved.
- The following equipment was required:

	Estimated cost
▪ New site screens at Overton Drive (each):	£1,000
▪ Portable practice net:	£1,400
▪ New boundary rope:	£1,000
▪ New netting for the practice nets:	£TBC

The aim was to buy and install the equipment prior to the start of the 2012 season. We hoped to obtain grants to help towards these capital costs.

The Management Committee approved these expenses.

- The poles in the practice nets still needed to be repaired.

Action Trevor Hebden to carry out repairs on the metal poles in the practice nets over the winter in readiness for the 2012 season.

9.0 Social

9.1 The darts evenings arranged at Overton Drive over the winter had been very successful and were enthusiastically supported.

10.0 Safeguarding

10.1 Compliance/Training

- Kate Byrne had completed the obligatory Safeguarding and Protecting Children (SPC) course.
- Kate Byrne's photograph had been put on the notice boards at Overton Drive and Nutter Lane – this was a Clubmark accreditation requirement
- CRB renewals – see under 3.9 above

10.2 Clubmark Accreditation

Our Clubmark accreditation was successfully renewed.

Action Trevor Hebden to put up our Clubmark Certification notice at Overton Drive.

The Management Committee would like to formally thank Trevor Hebden for all of the work he had undertaken to ensure that the club's Clubmark accreditation was renewed this year. It took a significant amount of time and effort to ensure all of the criteria were met.

11.0 Cricket

11.1 Adult Cricket

11.1.1 The 2 indoor teams were doing very well – the 'A' team were top of their league and the 'B' team joint top of theirs

11.1.2 Shepherd Neame Essex League AGM

Several changes had been proposed and adopted. These included:

- Harlow Town and Pegasus & Corringham had been accepted into the league to replace Ongar and Walthamstow
- The bonus points for all teams below the 1st XI Premier had been standardised:
 - Winning team batting first: 25 points
 - Winning team batting second: 20 points
- During the last four matches of the season no player who had played in 9 or more matches for a higher XI could now play in a lower XI without the prior sanction of the Executive Committee. This was a decrease from 12 games in the 2011 season
- In the 20/20 competition the top two in each group would progress to the last 16 of the competition.
- There would be a fine of £100 for clubs not fulfilling fixtures in either the 20/20 or League Cup Competitions
- The Premier League 1st XI timed games would be reduced to 110 overs minimum (from 120) and there would be no break for lunch.
- All timed games should now be completed within 6 hours of the elected start time, except where 20 overs had not been bowled in the

last hour of play. This would effectively mean that start time the last hour of play would be restored to 6 pm.

One proposal that had potentially wide ranging effects for Wanstead had been rejected. This was that, for all games below 4th XI Premier level, the total time of the match would be reduced by 1 hour and the overs in the first innings for batting points would be reduced to 42. For the purpose of batting points, the first innings would remain at 52 overs

11.1.3 150 Year anniversary

The club would be 150 years old in 5 years' time. We should start to think now about how we should celebrate this significant milestone. It was suggested that we produced a booklet based on the centenary celebration version

11.1.4 Player feedback

John Cade had recommended sending out a player survey prior to the part of the season to gauge feedback from those playing in adult games. It was agreed that this would be a good idea, especially in the light of player availability issues last season.

Action Martin Pluck to send out a survey/questionnaire to all adult players prior to the start of next season.

11.1.5 Discipline and Availability

This had been discussed in the team captains' post mortem meeting after the end of the 2011 season. It was agreed that a Code of Conduct would be produced and sent out to all members prior to the start of the 2012 season. There was an existing Code of Conduct that we could review and update.

11.2 Junior Section

- The Junior Dinner was very successful again this year. Due to the guest speaker dropping out very late on, Maurice Chambers had stepped in at the last minute to present the trophies. He had done an excellent job on this and the highlight was the Q&A session, which went extremely well.
- 11 junior sides were taking part in the indoor cricket leagues this winter. This included a division for 16-25 year old players). Although the U11s were doing very well the overall results had been mixed. As ever, the focus was not on results as, from the club's perspective, the key purpose of these indoor competitions was to get as many players involved as possible.
- The League format for the 2012 Matchplay competition would be 8 groups of 5 (as opposed to 4 groups of 9 or 10 teams as in recent years.) This was a very disappointing change from Wanstead's perspective. The rationale for this amendment was to encourage the older juniors to participate in other games and competitions on Sundays, especially the Jeff Rodrigues Trophy.

11.3 Ladies Section

- The Ladies had reached the semi-final stage of the indoor competition at Chelmsford.
- The North London Women's Cricket League was now thriving and had started to attract teams from the lower divisions of the Women's Southern

Cricket League. They were looking to start a second division (8-aside terriers) that our U13 girls could enter.

11.4 Indoor Nets

These were scheduled to start on 7th January and would accommodate all age groups from 7 years and above to adult. As in previous years these would take place at Caterham School.

12.0 Football

12.1 The Saturday team were doing reasonably well this season – they were currently 3rd in the league and still in the cup.

22.2 The Sunday team was now in the 1st Division of the Essex Sunday Combination League. This was an extremely competitive league and although they were near the bottom of the division the team was more than holding its own. They were still in all the cups that they had entered.

12.3 The vets team was no longer playing on a Saturday afternoon – this would impact bar takings at Nutter Lane.

12.4 There was no further news on the Riz Patel ground share scheme – this looked unlikely to go ahead now.

13.0 Any Other Business

13.1 Arfan Akram was looking to organise a tour to Jamaica in the spring of 2013. He would be doing this in conjunction with the Courtney Walsh Foundation, along the lines of a previous tour to the West Indies that he was involved in. There were also plans to undertake other fund raising events for what was a very worthwhile cause. It was suggested that we stage an event at the club similar to the James Foster Benefit day. The club would be very happy to support this.

13.2 There were concerns about the overgrown and somewhat dishevelled state of the area round the front gate leading into Overton Drive

Action Chris Hurd to send a letter to Wanstead Sports Grounds Ltd regarding the need to tidy up the area by the entrance to Overton Drives.

15.0 Date of next meeting

15.1 This should be arranged for the last week in January/first week in February in readiness for the 2012 AGM at the end of February/beginning of March.